

**Arongen PTA
Fundraising Deposit Summary**

Date of Event: _____ Event Name: _____

Event Chair: _____ Chair's Phone #: _____

Deposit Breakdown:

Cash - If this is a cash event, money will be counted by the chair and the co-chair, if there is no co-chair, a member of the executive board will count. All money to be handed to member of executive board immediately following event.

(enter total amount for each increment; Example: 2 \$50s, you enter \$100.00 & 8 \$20s you enter \$160.00, etc.)

\$50 = _____

\$20 = _____

\$10 = _____

\$5 = _____

\$1 = _____

Coins = _____

Comments/Notes:

Cash Total: \$ _____

Checks

Total # of Checks: _____

Check Total: \$ _____

DEPOSIT SUB-TOTAL (cash + checks): \$ _____

Less Start-Up Funds: _____

DEPOSIT GRAND TOTAL: \$ _____

Submitted By: _____ Date: _____

Reviewed By: _____ Date: _____

Picked Up By: _____ Date: _____



FOR TREASURER'S USE ONLY

Date Received: _____

Date Deposited into PTA Account: _____

Deposit Amount Confirmed: Yes

Discrepancy in the amount of \$ _____

Reconciled? Explain: _____

Treasurer's Signature: _____